

EVERGREEN HURRICANES SWIM TEAM

BOARD OF DIRECTORS MEETING

31 AUGUST, 2009

1. **CALL TO ORDER:** The meeting was called to order by Kathy Lahr at 5:30p.m. *BOD present:* Jeff Armstrong, Kathy Lahr, Susan McDonald, Mike Honnick and Caryn Pearson *Absent:* Jackie Holland *Late:* Tobia Zehnder
Incoming BOD present: Kurt Kenchel, Bill Coughlin *Absent:* Lisa O’hearn *Guests:* Lisa Morrow, Nathan Guy and Paul Sheldon, and Jenny Goldman
2. **APPROVAL OF JULY BOD MINUTES:** Kathy Lahr moved to approve the July BOD minutes and Susan McDonald seconded it.
3. **OLD BUSINESS**
 - A. *Financial Report:* The financial report was presented by Caryn Pearson. Our YTD totals: we brought in more revenue from our home meets than predicted. There was an unknown discrepancy from the Florida trip of \$237.54. Caryn plans to further investigate this prior to giving money back to families. Please refer to the Financial report for specific details. (in secretary’s notebook)
The pool fees are already paid and we will have a credit coming back from Becky Browne in December for the lane lines, flags, etc. Jeff has requested that checks/money not be taken the first three days of registration for new swimmers in Category 1 until they are approved for the team. Scripts & Taylor agreed to do the annual taxes for \$475, which is \$25 less than we budgeted.
 - B. *Credit Card Options:* It cost the team (not the individual) about \$2600 a year to have this Credit card option available. Kathy will put out an email urging families to pay by check as opposed to using a credit card for payments. There may be a few families who may still need to use their charge cards due to their financial situations, however the cost to the team for a few charges would be much lower.
 - C. *Accountant update:* Deb Gentile is on board to take over and will attend the September board meeting. Due to the \$1 increase in the CSI Registration dues, Deb will be invoicing the affected families that additional dollar in October.
 - D. *Miscellaneous:* Jeff received the team’s USA registration in the mail. Lisa Morrow will complete and submit it. Pool Certification: All pools apparently need to be certified by a professional engineer. No one was clear on this issue and we are not sure if this actually needs to be done. Additionally, we wonder that if it is done, what are the ramifications if

we do not get the certification? Kurt Kenchel will follow-up with USA swimming to clarify what it is that we need to do.

4. **New business:**

A. *Coaches Report:*

1. *New Hires:* Coach Jeff introduced Nathan Guy and Paul Sheldon who have been hired on as coaching staff. Each shared a bit about themselves: *Nathan* currently works at Bicycle Outfitters and will be helping out the Hurricanes on Wednesdays from 4-6pm. He was a swimmer and has coached HS, USA age group, and summer league teams in the past. *Paul* is a software developer and will be helping out on Friday's from 4-6 pm. Paul was an age group swimmer and currently swims Masters. He has coached age group and HS teams and last summer he coached at Mt. Vernon with Julia. The first week back to practice, all coaches will be on the deck.
2. *Meet Schedule:* The meet schedule for the 2009-2010 season is out and already posted on the website. The practice schedule is also available.
3. *Team Picture:* Susan McDonald will work with Jeff to determine and confirm when the team picture will take place. Currently looking at 11/9 or 11/16 as possibilities. Susan will follow up with Image tek.
4. *Coach Julia Update:* Jeff is posting regular updates on his blog. She will likely be in a wheelchair for the next 5-6 weeks and she will likely have 2 more surgeries on her leg. Too early to tell when she may be able to return to coaching but according to her doctors, it may be as soon as November in some capacity.
5. *Team size:* Expected returning swimmers is around 73-80
Category 1 = max 30-32, Category 2 = max 32-34 and category 3 & 4 = 36-42. Our team max is 98-108 swimmers.

B. **End of year allocation of funds:** Jeff is giving Julia a \$4000 bonus and himself \$2000 plus \$3000 to Mike Honnick for the meet director's fund which might be used for new equipment. Our team financial aid fund is currently at 0\$ and Jeff is giving \$3000 into the financial aid.

C. **New volunteer coordinator:** Freda Malazdrewicz has volunteered to take on this position and has submitted a preliminary hand-out to how it will be organized. There was much varied discussion on how to handle volunteer positions and it was decided to make some suggestions to Freda on a few possible changes. Kathy Lahr to follow up with Freda regarding some of the specifics on parent volunteers during home swim meets.

D. **Financial Aid:** Committee recommendations/vote : Freda Malazdrewicz, who is resigning from the financial aid committee, submitted an email regarding the committee's following recommendations.

1. Families should pay some money, ie: the USA registration fees and a reasonable proportion of the monthly dues.
2. The college scholarship fund should be placed on hold this year in light of the greater financial aid being requested.

There are currently four individuals/2 families currently requesting assistance.

However, the board has not seen these specific applications ,therefore the board is

unaware of the amount of money being requested. Much discussion occurred regarding the parameters set up by the financial aid committee. The proposal provided by the committee was reviewed and it was decided by the BOD to send it back to the committee to outline and establish more precise parameters and guidelines as to what determines the need for assistance and how much assistance is given to each individual family. The BOD did however vote to contribute money into the Financial aid program. Mike Honnick moved to put in \$3000 (from team savings) into the Financial aid fund and Jeff Armstrong seconded it. Financial aid will be further discussed at the next board meeting.

E. **Volunteers needed:**

1. Age group/new family liason
2. Marketing
3. Financial aid committee chair
4. USA individual swimmer registrations : Lisa Morrow to take over this duty.

F. **Registration:** Registration will take place on September 14-18 at the pool. No checks taken for group one in the early part of the week. BOD will be present at registration table. Susan McDonald will be putting together a list of FAQ's to be available at Registration.

G. **New Parent Meeting:** September 23, at 4:30 in the conference room at the Wulf Recreation center. New parents are urged to come. We are hoping to have as many board members as possible present at this meeting.

H. **Church** donation for last year's meeting rooms. Kathy Lahr moved to donate \$100 to the church for use of their conference rooms for various board meetings. Mike Honnick seconded it and the BOD approved.

5. **Confirm next board meeting :** To be held on 14 September from 12-1:30 Location to be determined.
6. **Adjourned:** The meeting was adjourned at 8:10 pm