

EVERGREEN HURRICANES SWIM TEAM

BOARD OF DIRECTORS MEETING MINUTES

14 September 2009

1. CALL TO ORDER: The meeting was called to order at 12:05 by Kathy Lahr. BOD present: Kathy Lahr, Jackie Holland, Tobia Zehnder, Bill Coughlin, Lisa O'Hearn and Jeff Armstrong. Absent: Kurt Kenchel Guests: Deb Gentile and Lisa Morrow
2. Approval of August Minutes: Kathy Lahr moved to approve the August BOD minutes and Bill Coughlin seconded it.
3. Introduction of team accountant/bookkeeper Deb Gentile:
 - A. Discussion of her role: A brief discussion occurred regarding the role of our new bookkeeper. Hopefully our team treasurer will write all the checks and make deposits and Deb will take care of bank statements, balances and print reports.
 - B. Need for online banking access: It was decided to leave things currently as they are with no online banking access for Deb Gentile. This will be re-evaluated should the need arise.
4. Old Business:
 - A. Financial Report: Currently we have 10,361.88 in a checking account and the plan is to have these funds moved into a savings account. Deb Gentile plans to check on the non for profit limit of funds to carry over from year to year. Please see the financial report for details.
 - B. Allocation of remaining funds: Plan to establish one account for the \$3000 earmarked for financial aid from the BOD and \$3000 for timing and \$3000 from Jeff's contribution to Financial aid.
 - C. Financial Aid committee update: Paperwork from all persons requesting financial aid is due on Friday. Deb Gentile will then review all the paperwork and give her opinion on a case by case basis. The committee will then meet and come back to the BOD with their specific recommendations. The new financial aid committee will need to make amendments to the current proposals as needed. It was discussed that we need to have documented procedures in place to be set up by the financial aid committee. Currently the new committee is as follows: Peg Schindler, Jenny Goldman (awaiting confirmation) Jeff Armstrong and Jeff plans to talk to the Easton family to see if one of them parents would like to be on the committee.
5. New Business:
 - A. Coach's Report: No specific report given since Jeff had just given a report on the 31 August 2009
Our first home meet will have approximately 130-170 kids. Jeff brought up the possibility of paying Julia Half of her salary as a good will gesture as assistant coach for the next few months. Julia did not have a specific contract but we had budgeted 24,000 for assistant coaches. The plan would be to pay Julia until November and then the BOD will discuss and re-evaluate again at the December BOD meeting.

- B. Registration Week:
 - 1. BOD duties: No receiving of funds for the first few days/commonly asked questions/registration packets/health forms on hand/Registration fee sheets to be made available.. Susan McDonald is the new family liason and the new Team Registrar is Lisa Morrow. Thank you to both for taking on this commitment for the team.
- C. Parent Meeting Wednesday, September 23rd at 4:30-5:30. Coach Jeff plans to set up a Buddy list for the first few meets.
- D. First Home Meet on Sunday, September 27, 2009: The Ribbons have been ordered and we should have approximately 130-140 swimmers. The volunteer list is in place, thank you Freda.
- E. BOD Goals for the 2009-2010 season:
 - 1. Financial aid committee restructuring and Kurt Kenchel will head this up.
 - 2. Re-defining BOD roles
- F. Team Socials/Christmas party: October 2nd swim practice will be cancelled and Coach Jeff is encouraging all swimmers to come support the Evergreen football team. Initial Christmas/holiday party discussions taking place. We are discussing possibly doing a swim party again at the recreation center.. Dates are currently being looked at.
- 6. Confirm the next BOD meeting: Monday October 12th from 12-1:30 the location TBD
- 7. Adjourn: The meeting was adjourned at 1:40 p.m.